

**Parents of Manchester Essex Middle School**  
**May 31, 2018 Meeting Minutes**

**Present:** Lisa Pratt, Lynn Warnock, Michelle Pelletier, Anne Engelhart, Vicki Donnellan, Melanie Oldeman.

**Not Present:** Maria Schmidt, Nicole Olivier-DeGere

**Principal's message**

- 8<sup>th</sup> grade is on Cooking up Culture field trip now; bus bill comes after the trip. Joanne Maino will forward so PTO can pay its portion. 7<sup>th</sup> grade does not have a trip planned; will suggest Knucklebones field trip, walk to beach, Canobie Lake, etc. 6<sup>th</sup> grade is also doing Cooking Up Culture.
- Joan McWhorter sending SignUp Genius for snacks/water for DC today.
- Art Club organized by Dr. Pennoyer/Mary Sullivan (new art teacher). They are currently purchasing supplies out of pocket; can PTO help fund next year? They will get back to Joanne with an idea of how much money they would like. 30-40 kids participate.
- Joan Lockwood set up a community service initiative for 8<sup>th</sup> grade. Event will start with a lecture about conservation/stewardship, then students will be divided into four groups. Each group will go to one of four Trustees properties: Ravenswood Park, Coolidge Point, Appleton Farms, Crane Beach. 20 parents volunteered; eight will participate. Class account can cover the bus fees.

**8th grade update**

- Graduation plans – Joanne Maino and Vicky Donnellan will meet separately to discuss details
- Budget is \$800; they also have some money in the bank; student activities fee covering the dj for the dinner/dance after ceremony.
- Gifts for Mr. O'Malley, Cathy Hunt, Ms. Strickland, Mr. Domenello (sp?);
- Can we get flowers donated/loaned? Joan Lockwood working with Cressey family.

**Enrichment**

- Alastair Moock will be here on June 13. Use middle school office conference room from 10:30 to 11am as a green room. Anne will handle refreshments and bag lunch. Performance at noon.
- One sixth grade group will be at Cooking Up Culture that day so will miss; all other grades/group will participate.

**Communications**

- Newsletter this week and after June 13<sup>th</sup>; topics include Alastair Moock and School Supplies
- Gift card communication to just 7<sup>th</sup> grade families – Michelle will write it up after 6/7

**Budget**

- 2017-2018 allocations:
  - \$200 for 8th grade graduation
  - Field Trips 8th grade Cooking Up Culture \$1,000
  - Field Trips 7th grade has \$1,000 remaining
  - Field Trips 6th grade has \$400 remaining
- Going forward, don't break field trip budget out between inside and outside trips; let the teachers decide
- Next year add a line for money available to clubs along with all-school and individual grades
- Budget will be reviewed at the end of summer and voted on for approval at first meeting in the fall

**School Supplies**

- No report